



### Job Description

Title: Sanitization Specialist

Date Created: August 14, 2020

Supervisor: Tracy Smith, Maintenance Director

Staff Classification: Non-Exempt

Positions Supervised: None

Employed by: St. Clair County IGD, Workforce Development Group for paid work experience up to 599 hours.

Description: This is a temporary, grant-funded Disaster Recovery position created to provide relief for the sanitation and safety needs related to federal and/or state regulations of COVID-19, while adhering to CDC, IDPH, County Health Department, and ISBE COVID-19 requirements and protocols. This position is responsible for sanitizing assigned Sparta District 140 educational facilities.

Job Duties: The below job duties will be performed as required by federal/state regulations to prevent the spread of COVID-19 in our educational facilities. All duties to be performed are related to the prevention and/or reduction of the spread of COVID-19 to students and staff.

1. COVID-19 related sanitizing of classrooms.
2. COVID-19 related sanitizing of restrooms.
3. COVID-19 related sanitizing of common areas including break and workrooms.
4. COVID-19 related sanitizing of all light fixtures, doorknobs, and locker handles.
5. COVID-19 related sanitizing of all mop heads and rags used for sanitizing.
6. COVID-19 related sanitizing of all handrails.
7. COVID-19 related sanitizing of school owned vans and buses.
8. COVID-19 related sanitizing of playground equipment.
9. COVID-19 related sanitizing of frequent touch surfaces including phones.
10. COVID-19 related sanitizing of additional common areas as instructed.

General:

1. Perform additional duties as assigned by supervisor, which are necessary to provide a sterile environment throughout the district facility.