January 2022 4:170-AP2, E5

# Operational Services

## Exhibit - Notice to Parents/Guardians of Lockdown Drill; Opt-out

*Distribute to parents/guardians in advance of any law enforcement lockdown drill addressing a school shooting incident that involves student participation, as required by 105 ILCS 128/20(c).*

Date:

Re: Law Enforcement Lockdown Drill

Dear Parent(s)/Guardian(s):

The School Safety Drill Act requires that within the first 90 days of every academic year, we conduct at least one law enforcement lockdown drill. This drill addresses a school shooting incident and evaluates the preparedness of school personnel and students for situations involving law enforcement when there is an active threat or an active shooter within a school building. Please be assured that the lockdown drill:

* Does not include any simulations that mimic an actual school shooting incident or active shooter event,
* Is announced in advance to all school personnel and students before it begins,
* Includes content that is age and developmentally appropriate,
* Includes and involves school personnel, including school-based mental health professionals,
* Includes trauma-informed approaches to address the concerns and well-being of school personnel, and
* Permits students to ask questions related to it.

This year’s lockdown drill will take place on *(insert date)* . If you do not want your child to participate in the lockdown drill, please complete the following **Opt-out Request** and return it to your child’s classroom teacher by *(insert date)* .

**[ ]** I request that the District opt-out my child from the law enforcement lockdown drill. I understand that my child will be provided withalternative safety education and instruction related to an active threat or active shooter event.

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| Student (*please print*) |  |  |
|  |  |  |
| Parent/Guardian (*please print*) |  |  |
|  |  |  |
| Parent/Guardian Signature |  | Date |

If you have any questions, please feel free to contact me.

Sincerely,

Building Principal